

OPPORTUNITY

POSITION: EHS Trainer/Consultant

LOCATION: Ottawa, ON

DATE POSTED: February 3, 2012

POSITION SUMMARY:

This position in Ottawa ON will provide bilingual Environmental, Health and Safety (EHS) expertise and solutions to our client base in Eastern Ontario.

Working closely with our Training & Consulting Manager and experienced sales team throughout the region, the successful candidate will deliver in both official languages: EHS training courses, be able to audit and assess client programs, develop programs for client improvement and work with the clients to effect implementation.

RESPONSIBILITIES AND ACCOUNTABILITIES:

- Develop and monitor environmental, health and safety policies, practices and procedures.
- Update clients on environmental, health and safety legislation standards and regulations.
- Assist with the preparation of EHS project plans.
- Develop training courses in both English and French utilising Microsoft PowerPoint®
- Deliver workers EHS on-site training in both English and French.
- Assist in the investigation of incidents and recommend corrective action to prevent re-occurrence.
- Conduct site inspections.
- Create monthly reports

WORKING EXPERIENCE AND EDUCATION:

A minimum of a high school diploma required. Post secondary education is a significant asset to this position as is a CRSP designation (or working towards designation). Minimum 5 years of EHS work experience preferably relating to EHS training and consulting.

COMPETENCIES AND SKILLS REQUIRED:

- Communicate effectively in both official languages
- Strong ability in management, organizational, communication and time management skills
- Demonstrated history of EHS instructing and training, particularly to adults
- Ability to handle multiple priorities simultaneously without losing efficiency
- Moderate to strong Computer skills to include all Microsoft Office applications
- Possess high levels of attention to detail and accuracy
- Ability to generate EHS training packages
- Proven track record of being able to work with people and implement change where required.

If you are interested in this position forward your resume to:

hr@levitt-safety.com or fax 905-829-5422

Please indicate “EHS Trainer/Consultant” in the subject header